

HALE CE VC PRIMARY SCHOOL SAFEGUARDING STATEMENT



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Hale Primary school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment

Child Protection Declaration

PLEASE READ CAREFULLY

Safeguarding Children: Summary

- All adults coming into contact with children in this school must comply with the Child Protection Policy and Code of Behaviour
- You may be required to sign a copy of this document. By signing you agree to comply with the policy. This document must be read, discussed, signed before you undertake any duties in this school.
- In all matters of Child Protection, the welfare and safety of the child is of paramount consideration.

Procedure

- If you suspect that a pupil in this school is being abused:
 - Tell the Child Protection Officer, Mrs Marianne Mowatt (Headteacher) or tell one of the AHTs, Mrs Yvonne Buckley or Miss Caroline Millington
 - Record the known facts as soon as possible in writing and give them to the HT/AHTs
- If a child in this school discloses something to you;
 - Allow him/her to speak without interruption, accepting what is said
 - Advise him/her that you will offer support, but you must tell one of the staff listed above
 - Immediately tell one of the designated staff listed above
 - Record the facts in writing, as you know them, including the account given to you by the child and give this report to one of the designated staff.
 - Do not discuss the details with anyone other than the Headteacher or Assistant Headteachers

Do not make any copy of your written report
YOU MUST NOT INVESTIGATE

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Code of Behaviour

Act as an appropriate role model

DO:

- Treat everyone with respect
- Provide an example you wish others to follow
- Plan activities so that they involve more than one person or are in sight or hearing of others
- Respect a young person's right to personal privacy
- Provide a caring atmosphere
- Remember that someone else might misinterpret your actions, no matter how well intentioned

DO NOT

- Allow abusive peer activities, for example bullying, ridicule
- Play physical contact games, make inappropriate comments, or have inappropriate verbal banter with children
- Jump to conclusions without checking the facts
- Make suggestive remarks/gestures or tell sexist/homophobic "jokes"
- Take photographs of any pupils other than on a school device and with permission from class teacher/visit leader
- Do not use your mobile phone in school or when accompanying children on a visit.
- Give, accept or exchange personal details such as your home address, any of your telephone numbers, email addresses or any details of your social networking profiles

Do not rely on your good name to protect you

HEALTH AND SAFETY - MEDICAL CONDITIONS

Please do not give children any food or drink without asking the class teacher/visit leader beforehand

I have read and agree to the Safeguarding Statement and Code of Behaviour. I acknowledge that it is my responsibility to disclose any information to Hale CE VC Primary School which may affect my suitability to work with children, young people or vulnerable adults.

